

Helpful Hints for Mailing Your Completed DS-82 Application for a U.S. Passport by Mail

The image shows a DS-82 application form for a U.S. passport by mail. The form includes sections for personal information, contact details, and passport information. A photo of a woman is shown with four red vertical lines in the corners, indicating where to staple the photo to the form. Below the form is an envelope with the word "EXPEDITE" written in red on the front. The envelope also features a postage stamp and a return address area.

- ▶ **Staple 1 photo to Application as shown.**
 - Use **4 staples** vertically in the corners as close to the outer edges as possible.
 - In the example to the left, the **red lines** represent staples.
 - ▶ **Do not bend the photo, if you are folding the application.**
 - ▶ **Do not send cash or postage stamps.**
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- ▶ **If mailing via U.S. Postal Service, mail to:**

National Passport Processing
Post Office Box 13349
Philadelphia, PA 19101-3349
 - ▶ **If using another delivery service, send to:**

National Passport Processing
Attn: Department 13349
1617 Brett Road
New Castle, DE 19720
 - ▶ **If you are paying the Expedite Fee, write "EXPEDITE" clearly on the outside of the envelope.**